



**Budget Committee**

AGENDA

September 20, 2017  
 11:00 A.M. ■ AD/SS 207

**Members:**

<i>Scott Stark – M – Co- Chair</i>	<i>Rick Hrdlicka - M</i>	Dr. Roger Powell - F		
<i>Dr. Riase Jakpor – F – Co-Chair</i>	<i>Steven Lee -F</i>	Girija Raghavan - C	Karol Pasillas - SS	
<i>Laura Gowen - C</i>	<i>Joel Murphy - F</i>	Steve Sarres - ASG		

- **Review/Approve Minutes – Approve Minutes for 5-17-17**
  
- **New Business**
  - 2018 Final Budget Review
    - Stabilization
  
    - Resource Allocation Model (RAM)

Members:

<b>Scott Stark – M – Co- Chair</b>	X	Michael Huang -ASG	X	Joel Murphy - F	X		
<b>Dr. Riase Jakpor – F – Co-Chair</b>	X	Rick Hrdlicka - M	X	Dr. Roger Powell - F	X	Karol Pasillas - SS	x
Laura Gowen - C	X	Steven Lee - F		Girija Raghavan - C			

**Topic:**

**Discussion:**

**Review Minutes**

Approved the minutes for 5-17-17.

**Old Business**

- None

**New Business**

- **Stabilization:** Scott reviewed a state program called *budget stabilization*. The district and our college went into stabilization which is a result of the district/college not achieving the target FTES. SBVC’s target for FY 16-17 was 10,714, but we only achieved 10,194. Notwithstanding, the state stabilization program funded SBVC for 10,500 (the previous year’s FTES achievement) limiting our loss in 16-17 to 214 FTES, or \$1,070,856. Without stabilization, the college’s loss would have been \$2.6M in FY16-17. The stabilization program limits loss in the first year thereby allowing districts to recover. Losses in subsequent years will be fully born by the college/district.
- **RAM:** Scott updated the committee on SBCCD 2017-2018 Resource Allocation Model (RAM).
  - a. SBVC is now tracking and claiming non-credit FTES, which is funded at 60% of credit FTES.
  - b. SBVC shows a positive fund balance but it will start decreasing over the next fiscal years due to increases in salaries, benefits and expenditures.
  - c. Scott will send guidelines for the selling of some KVCR’s digital bandwidths.

**Adjourned**

12:00pm



**Budget Committee**

AGENDA

October 18, 2017  
 11:00 A.M. ■ AD/SS 207

**Members:**

<i>Scott Stark - M - Co- Chair</i>	<i>Michael Huang - ASG</i>	<i>Joel Murphy - F</i>		
<i>Dr. Riase Jakpor - F - Co-Chair</i>	<i>Rick Hrdlicka - M</i>	<i>Dr. Roger Powell - F</i>	<i>Karol Pasillas - SS</i>	
<i>Laura Gowen - C</i>	<i>Steven Lee -F</i>	<i>Girija Raghavan - C</i>		

- **Review/Approve Minutes – Approve Minutes for 9-20-17**
  
- **New Business**
  - Select Committee Co-Chair
  
  - Multi Year Projections
  
  - Discussion for allocation of funds for program review and urgent and emerging needs.

Members:

<b>Scott Stark – M – Co- Chair</b>	X	Michael Huang -ASG		Joel Murphy - F	X		
<b>Dr. Riase Jakpor – F – Co-Chair</b>	X	Rick Hrdlicka - M	X	Dr. Roger Powell - F		Karol Pasillas - SS	x
Laura Gowen - C		Steven Lee - F		Girija Raghavan - C	X		

**Topic:**

**Discussion:**

**Review Minutes**

Approved the minutes for 9-20-17.

**Old Business**

- None

**New Business**

- **Selection of Committee Co-Chair:** Dr. Riase Jakpor was nominated and selected.
- **Multi Year Projections:** Scott updated the committee on assumed projected fund balances for fiscal years 17-18, 18-19, 19-20 & 20-21.
  - a. SBVC shows a positive fund balance but it will start decreasing over the next fiscal years due to increases in salaries, benefits and expenditures.
  - b. The projection includes cola, step-in-column increase, growth and increased base allocation.
    - i. The projection is based on increased FTES and that the base allocation will not be decreased.
  - c. The projection does not include new hires for classified, faculty and management, increase expenses for supplies, equipment, and other services or the outcome of the compensation study that is in process.
- **Allocation of funds for Program Review/Urgent and Emerging Needs:** Discussed the allocation of funds for Program Review and Urgent and Emerging Needs.
  - a. Block Grant – Instructional Equipment and Facilities, Bond, Fund 41 - Facilities, Lottery – Instructional Supplies, SSSP and Student Equity are funds that may be used outside of General funds.
  - b. The committee requested to have Marco Cota and Scott Thayer to address the restrictions and use of SSSP and Student Equity funds.
  - c. Scott recommended using fiscal year 17-18 excess balance of \$454,270 for these requests.
  - d. Additional discussion to follow in next meeting.

**Adjourned**

12:00pm



**Budget Committee**

AGENDA

November 15, 2017  
 11:00 A.M. ■ AD/SS 207

**Members:**

<i>Scott Stark - M - Co- Chair</i>	<i>Michael Huang - ASG</i>	<i>Joel Murphy - F</i>		
<i>Dr. Riase Jakpor - F - Co-Chair</i>	<i>Rick Hrdlicka - M</i>	<i>Dr. Roger Powell - F</i>	<i>Karol Pasillas - SS</i>	
<i>Abe Fulgham - C</i>	<i>Steven Lee -F</i>	<i>Girija Raghavan - C</i>		

- **Review/Approve Minutes – Approve Minutes for 10-18-17**
  
- **New Business**
  - Overview: SSSP-Student Equity-Basic Skills Funds
  
  - District Budget Committee Agenda
  
  - Recommendation for allocation of funds for program review and urgent and emerging needs.

**Next Meeting: December 20, 2017**

*San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.*

Members:

<b>Scott Stark – M – Co- Chair</b>	X	Michael Huang -ASG		Joel Murphy - F	X	Dr. Scott Thayer - G	X
<b>Dr. Riase Jakpor – F – Co-Chair</b>		Rick Hrdlicka - M	X	Dr. Roger Powell - F		Marco Cota - G	X
Abe Fulgham - C	X	Steven Lee - F		Girija Raghavan - C		Karol Pasillas - SS	X

**Topic:**

**Discussion:**

**Review Minutes**

Approved the minutes for 10-18-17.

**Old Business**

- None

**New Business**

- **Meeting Date Change:** Cancelled the meeting on 12-20-17 and added a new meeting for 1-24-18.
- **District Budget Committee Agenda:** Scott updated the committee the District Budget Committee Agenda.
  - New Bond Feasibility Survey – District is looking at going out for a new measure bond.
    - i. Hired a firm to do a poll on the feasibility of a new bond for the district. The poll come back with a heavy interest in safety and veterans.
    - ii. District would retire the old bonds if the new bonds were approved.
    - iii. District has refinanced the old bonds at a lower interest rate to save the public money.
  - The Board approved the guidelines for the KVCR auction proceeds and is discussing how to invest the funds, how much for the upgrade of KVCR and the cost of the transition of KVCR.
  - Viewed the Fiscal Year 18-19 budget calendar.
- **SSSP, Student Equity and Basic Skills Funds:** Dr. Scott Thayer and Marco Cota handed out information and explained how Basic Skills, Student Equity funds and Student Success and Support Program funds can be used, the implications of not spending the amounts allocated and the anticipated amounts for next fiscal year.
- **Recommendation for Allocation of funds for Program Review/Urgent and Emerging Needs:** Discussed the allocation of funds for Program Review and Urgent and Emerging Needs.
  - The committee voted to recommend \$450,000 of the excess to be allocated from our general fund for one-time program review and/or urgent and emerging needs for this fiscal year with an email being sent out to the absent members to agree with the recommendation.

**Adjourned**

12:00pm



## Budget Committee

### AGENDA

February 21, 2018  
11:00 A.M. ■ AD/SS 207

**Members:**

<i>Scott Stark - M - Co-Chair</i>	<i>Michael Huang - ASG</i>	<i>Joel Murphy - F</i>		
<i>Dr. Riase Jakpor - F - Co-Chair</i>	<i>Rick Hrdlicka - M</i>	<i>Dr. Roger Powell - F</i>	<i>Karol Pasillas - SS</i>	
<i>Abe Fulgham - C</i>	<i>Steven Lee - F</i>	<i>Girija Raghavan - C</i>		

- **Review/Approve Minutes – Approve Minutes for 11-15-17**
- **New Business**
  - District Budget Committee Agenda (handout)
    - FCC funding Distribution
    - District Office Budget 2018-19
  - New Proposed State Funding Formula (handout)
  - Program Review Funding Allocation from College Council Meeting (handout)
  - SBVC FTES Report to Board (handout)
  - Developmental Budget update
    - Budget Development due March 13

**Next Meeting: March 21, 2018**

*San Bernardino Valley College maintains a culture of continuous improvement and a commitment to provide high-quality education, innovative instruction, and services to a diverse community of learners. Its mission is to prepare students for transfer to four-year universities, to enter the workforce by earning applied degrees and certificates, to foster economic growth and global competitiveness through workforce development, and to improve the quality of life in the Inland Empire and beyond.*

Members:

<b>Scott Stark – M – Co- Chair</b>	X	Michael Huang -ASG		Joel Murphy - F	X		
<b>Dr. Riase Jakpor – F – Co-Chair</b>	X	Rick Hrdlicka - M	X	Dr. Roger Powell - F			
Abe Fulgham - C	X	Steven Lee - F		Girija Raghavan - C	X	Karol Pasillas - SS	X

**Topic:**

**Discussion:**

**Review Minutes**

Approved the minutes for 11-15-17.

**Old Business**

- None

**New Business**

- **District Budget Committee Agenda:** Scott updated the committee the District Budget Committee Agenda.
  - Reviewed the Proposal for Allotment of \$57 Million FCC Auction Proceeds.
  - Studied the District Office Budget 2018-19
- **New Proposed State Funding Formula Handout:** The budget committee is to review, distribute to college departments and co-workers, and to email Scott with any suggestions on how to improve the funding formula.
  - SBVC would lose funding due to the Student Success Incentive Grant, which is 25% of the formula.
- **Program Review Funding Allocation from College Council Meeting:** Distributed the approved Program Review Needs Fall 2017 Funding Worksheet.
- **SBVC FTES Report to Board:** Reviewed the SBVC FTES Report that is given to the board members for an update on the status of SBVC FTES.
- **Development Budget Update:** FY 18-19 development was distributed to managers and is due on March 16 to Admin Services.

12:00pm

**Adjourned**





**Budget Committee**

AGENDA

March 21, 2018  
 11:00 A.M. ■ AD/SS 207

**Members:**

<i>Scott Stark - M - Co-Chair</i>	<i>Michael Huang - ASG</i>	<i>Joel Murphy - F</i>		
<i>Dr. Riase Jakpor - F - Co-Chair</i>	<i>Rick Hrdlicka - M</i>	<i>Dr. Roger Powell - F</i>	<i>Karol Pasillas - SS</i>	
<i>Abe Fulgham - C</i>	<i>Steven Lee -F</i>	<i>Girija Raghavan - C</i>		

- **Review/Approve Minutes – Approve Minutes for 2-21-18**
- **New Business**
  - District Budget Committee Agenda (handout)
    - FCC funding Distribution to Board for First Reading
    - Resource Allocation Model – potential changes
  - Developmental Budget Update

**Next Meeting: April 18, 2018**

Members:

<b>Scott Stark – M – Co- Chair</b>	X	Michael Huang -ASG		Joel Murphy - F	X		
<b>Dr. Riase Jakpor – F – Co-Chair</b>	X	Rick Hrdlicka - M	X	Dr. Roger Powell - F			
Abe Fulgham - C	X	Steven Lee - F		Girija Raghavan - C	X	Karol Pasillas - SS	X

**Topic:**                      **Discussion:**

**Review Minutes**              Approved the minutes for 2-21-18.

**Old Business**                      None

**New Business**                      **District Budget Committee Agenda:**

- Reviewed the Proposal for Allotment of \$57 Million FCC Auction Proceeds.
- The budget committee shared the New Proposed State Funding Formula with the following department in their meetings: Managers, Classified Senate, Technology Committee, CTA Union, English Department and Humanities Division. No comments were received back.
- Discussed what the potential changes to the SBCCD Resource Allocation Model
- If any SBVC employee would like to have a say on these items, they need to go the District Budget Committee on April 19, 2018 from 2pm to 3:30pm in PDC 104.

**Development Budget Update:** SBVC campus is completed, but the allocation amount may keep changing until around July 2018.

**Adjourned**                              12:00pm



## Budget Committee

### AGENDA

April 18, 2018  
11:00 A.M. ■ AD/SS 207

#### **Members:**

<i>Scott Stark - M - Co- Chair</i>	<i>Michael Huang - ASG</i>	<i>Joel Murphy - F</i>		
<i>Dr. Riase Jakpor - F - Co-Chair</i>	<i>Rick Hrdlicka - M</i>	<i>Dr. Roger Powell - F</i>	<i>Karol Pasillas - SS</i>	
<i>Abe Fulgham - C</i>	<i>Steven Lee -F</i>	<i>Girija Raghavan - C</i>		

- **Review/Approve Minutes – Approve Minutes for 3-21-18**
  
- **New Business**
  - Resource Allocation Model

**Next Meeting: May 16, 2018**



## SBVC Budget Committee Meeting Minutes – 4-18-18

Members:

Scott Stark – M – Co- Chair	X	Michael Huang -ASG		Joel Murphy - F	X		
Dr. Riase Jakpor – F – Co-Chair		Rick Hrdlicka - M	X	Dr. Roger Powell - F	X		
Abe Fulgham - C		Steven Lee - F		Girija Raghavan - C		Karol Pasillas - SS	X

- **Review Minutes:**
  - Approved the minutes for 3-21-18
- **Old Business:** None
- **New Business:**
  - **District Budget Committee Agenda:**
    - Reviewed the Changed Proposal for the Allotment of \$57 Million FCC Auction Proceeds. Scott to send out new the proposal to the committee.
    - The potential changes to the SBCCD Resource Allocation Model was placed on hold for now.
- **Adjourned: 11:30 a.m.**



**Budget Committee**

AGENDA

May 16, 2018  
 11:00 A.M. ■ AD/SS 207

**Members:**

<i>Scott Stark - M - Co- Chair</i>	<i>Michael Huang - ASG</i>	<i>Joel Murphy - F</i>		
<i>Dr. Riase Jakpor - F - Co-Chair</i>	<i>Rick Hrdlicka - M</i>	<i>Dr. Roger Powell - F</i>	<i>Karol Pasillas - SS</i>	
<i>Abe Fulgham - C</i>	<i>Steven Lee -F</i>	<i>Girija Raghavan - C</i>		

- **Review/Approve Minutes – Approve Minutes for 4-18-18**
  
- **New Business**
  - State Budget Proposal
  - Board Budget Committee Update
  - FCC Proceeds Update
  - SBVC Tentative Budget

**Next Meeting: September 19, 2018**

## SBVC Budget Committee Meeting Minutes – May 16, 2018

Members:

Scott Stark – M – Co- Chair	X	Michael Huang -ASG		Joel Murphy - F	X		
Dr. Riase Jakpor – F – Co-Chair	X	Rick Hrdlicka - M	X	Dr. Roger Powell - F			
Abe Fulgham - C		Steven Lee - F		Girija Raghavan - C	X	Karol Pasillas - SS	X

- **Review Minutes:**
  - Approved the minutes for 4-18-18
- **Old Business:** None
- **New Business:**
  - **State Budget Proposal:**
    - May's revised went well for SBCCD.
  - **Board Budget Committee Update:**
    - FCC proceeds was a major topic – How funds can be spent, invested and if or how much funds will be given to KVCR for upgrades.
  - **SBVC Tentative Budget**
    - Scott reviewed SBVC tentative budget for FY 19.
  - **Committee Completed Self-Evaluation Survey for 2017-2018**
- **Adjourned: 12:00 p.m.**